

HRD Terms of References

Korean Research Fellow Consultant – Social Sector / Education Division

Post of Duty: IDB Headquarters, Washington D.C., USA

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean (LAC). Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

About This Position

We are seeking a dynamic and innovative professional to join our team and make a significant impact on improving lives in LAC by investing in people. As a Research Fellow, you will work closely with the Social Sector (SCL) to improve lives and overcome the development challenges in LAC. Jointly with countries in the region, the SCL formulates public policy solutions to reduce poverty and improve the delivery of education, work, social protection, and health services. Our objective is to advance a more productive region with equal opportunities for men and women and greater inclusion of the most vulnerable groups.

The IDB Group helps LAC countries promote skills development and lifelong learning as a strategy to ensure that citizens can contribute productively to society, improve their well-being, and be good citizens. To this end, it works with countries in five lines of action:

- (i) Ensure that people have equitable access to relevant, high-quality learning opportunities throughout their lives;
- (ii) Strengthen quality and relevance assurance mechanisms;
- (iii) Consolidate and develop better financing and co-financing mechanisms to improve the efficiency, effectiveness, and coverage of skills development opportunities;
- (iv) Take advantage of the use of technology to increase equity and access to skills development opportunities and improve the efficiency of skills development systems;
- (v) Actively promote the generation and use of evidence to inform decisions in skills development.

What You Will Do:

The objective of this consultancy is to: (i) provide support and technical assistance to the Education Division and the IDB 21st century skills initiative, specifically under Technical Cooperation (TC) operations financed by the Korea Trust Fund; (ii) conduct policy research, generate knowledge products, design and develop a toolkit to assess, certify, and showcase transversal skills, and develop 21st century skills, such as digital and socioemotional skills, and (iii) serve as a liaison between professionals in Korea and LAC for the successful execution of these initiatives. The main responsibilities include, but are not limited to:

- Support the implementation of TCs funded through the Korea Trust Fund on education by reviewing and providing comments on products and reports for the quality control process of existing and potential contracted organizations to implement and evaluate the programs.
- Serve as a liaison to facilitate collaboration, engagement, and interactions with multiple stakeholders, partners, consulting firms, governments, and local agencies to create, build, secure, and maintain relationships.

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- Conduct policy research and generate knowledge products to better nurture skills for life, including 21st century skills, foundational skills, digital skills, green skills, global citizenship skills, etc.
- Support teams and specialists at the Education Division leading the Skills for Life Initiative in the curation of content, programs, and solicitations for 21st century skills, foundational skills, digital skills, and global citizenship skills, as well as assist in the preparation of administrative documents and reports for successful execution.
- Support the implementation of investments and technical assistance for the development of education projects in the region, particularly in strategic areas of collaboration between Korea and IDB.
- Additional responsibilities, related to and necessary for the tasks mentioned above, may be assigned as necessary and approved by the supervisor.

What You Will Need:

- **Education:** Bachelor's degree in Education, Public Policy, Social Science, Communications, Administration, or related fields. Master's degree is preferable.
- **Experience:** At least two years of relevant professional experience.
- **Languages:** Proficiency in English is required, working knowledge of Spanish and/or Portuguese is a plus.

Requirements:

- **Citizenship:** You are a national of the Republic of Korea.
- **Age:** Have not reached the age of 33 years as of January 1st of the year when the contract will begin.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

Type of Contract and Duration:

- **Type of Contract:** Full-Time Consultant / Research Fellow
- **Length of Contract:** 12 months, with the possibility of renewal for an additional 12 months
- **Work Location:** IDB Headquarters, Washington D.C., USA

What We Offer:

The IDB Group provides benefits that respond to the different needs and moments of an employee's life. These benefits include:

- **A competitive compensation** package.
- **Leaves and Vacations:** 2 days per month of contract + gender-neutral parental leave.
- **Health Insurance:** A monthly allowance to purchase health insurance.
- **Savings Plan:** The IDB Group cares about your future; depending on the contract length, you will receive a monthly savings plan allowance.
- **Relocation and Visa Assistance:** Assistance with relocation and visa applications for you and your family, when applicable.
- **Hybrid and flexible** work schedules.
- **Development Support:** Learning opportunities to boost your professional profile, such as seminars, 1:1 professional counseling, and more.

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- **Health and Well-Being:** Access to our Health Services Center provides all employees with preventive care and health education.
- **Other Perks:** Lactation Room, Daycare Center, Gym, Bike Racks, Parking, and others.

Our Culture

At the IDB Group, we strive for a workplace where everyone brings their best and authentic selves, tries new approaches without fear, and is accountable and rewarded for their actions. Diversity, Equity, Inclusion, and Belonging (DEIB) are at the center of our organization.

We celebrate all dimensions of diversity and encourage women, LGBTQ+ individuals, persons with disabilities, Afro-descendants, and indigenous people to apply.

We will ensure that individuals with disabilities are provided with reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please email us at diversity@iadb.org to request accommodation to complete this application.

Our Human Resources Team carefully reviews every application.

About the IDB Group

The IDB Group, composed of the IDB, IDB Invest, and the IDB Lab, offers flexible financing solutions to its member countries to support economic, social, and institutional development through loans, grants, guarantees, policy advice, and technical assistance for the public and private sectors of its borrowing member countries in Latin America and the Caribbean.

About the IDB

We work to improve lives in Latin America and the Caribbean through financial and technical support for countries working to reduce poverty and inequality. Since 1959, the IDB has been the leading source of development financing for the region. We maintain a strong commitment to achieving measurable results and adhere to the highest standards of accountability, integrity, and transparency.

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